



## MEETING MINUTES

<b>Meeting/Project Name:</b>	2019 CVAYFC Fall Football Elected Board Meeting		
<b>Date of Meeting:</b>	April 1, 2019	<b>Start time:</b>	6:40 p.m.
<b>Location:</b>	EHRC, 1440 N. Laburnum Ave, Henrico, VA 23223	<b>End time:</b>	8:30 p.m.
<b>Chair/Facilitator:</b>	Jason Edwards, Board President	<b>Minutes Prepared By:</b>	Roberta Boneparte, Board Secretary

### 1. Meeting Objective(s)

The objective/purpose of this meeting is planning/layout and set in place the operational structure/guidelines for the upcoming 2019 CVAYFC Fall Football Program. "Open discussion"

### 2. Attendees

**Board Members Present:** Jason Edwards, Tammy Shipman and Roberta Boneparte

**NOTE:** President Edwards introduced the newly elected board members to fill the positions of Treasurer (Allison Stover) and Athletic Director (Donnell Brown)

**Board Member Absent:** Alex Bryant, excused.

**Associations Represented:** Board Members and Association Presidents/Representative(s) for Petersburg, Glen Lea and Rich City

**Call to order:** After waiting for approximately 10 minutes, the meeting was open for discussion. President Edwards, open the floor approximately 6:40 p.m.

### 3. Topic(s)/Discussions/Notes

The main goal for this meeting was to establish two committees (Scheduling and Field Marshal) that is critical to operational success of the fall season.

- President Edwards informed board members and association representatives that as of April 1, 2019, the following organizations has confirmed participation for the 2019 Fall Football Season:
  - Chesterfield Falcons
  - Petersburg Crimson Tide
  - Rich-City Spiders
  - Glen Lea Lions
  - Central Virginia Hurricanes
  - Benedictine Cadets
- President Edwards provided each association a draft copy of the updated CVAYFC Constitution for review, applicable response(s) back by the May meeting.
- President Edwards open the floor for Fall Football Scheduling Committee nominations with the appointment of the Fall AD (Donnell Brown) as Chairman; he will be working with CVAYFC Commissioner of Football (Linwood Johnson); also, the committee should consist of a rep from each association.
  - Nomination/appointment from the floor was from Petersburg President (Roberta Boneparte) appointing Russell Winfield, Asst. AD/Field Marshal Petersburg.
  - Further nominees/appointments was tabled until the next meeting or associations can contact the Fall AD (Donnell Brown) or Fall President (Jason Edwards).
- Field Marshal Committee/Staffing, President Edwards stated that representatives from each association is needed (at least 2) to service on the committee/staff which would be an extension of the Fall Board. These members would work as Site-commissioners/supervisors that reports to the Dir, Field Marshal and would be assigned to work at neutral sites. These responsibilities to be developed and incorporated/added to the Fall Reference or Field Marshal Manual/Guide. Additionally, Field Marshal training is tentative set for August 3, 2019. Continuation discussion was tabled until the next meeting.
- Restated from March 4, 2019 meeting:

- AYF All-star Committee; President Edwards stated that he spoke to Shawn Street about the possibility of working on the All-star Committee. His involvement would include coordinating/assisting the best “team talent” on the field to represent the conference. This will be discussed in depth as we get closer, but we would like to have the committee in place.
- Disciplinary Committee (will work with CVAYFC Dir, Operations)

#### 4. Action Items/Motions

Action items Scheduling and Field Marshal Committees was tabled for further discussion(s)/nominees.

#### 5. Call to Dismiss

The meeting adjourned 8:30 p.m.

#### 6. Next Meeting

The next scheduled meeting is a Regular Monthly Board Meeting, April 1, 2019 at 6:30 p.m.; EHRC, 1440 N. Laburnum Ave, Henrico, VA 23223

#### 7. Minutes Submission/Approval

**Minutes Submitted by:** Roberta S. Boneparte, 2019 Fall Football Board Secretary

**Minutes Approved by:** Jason Edwards, 2019 Fall Football Board President